

# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

SECRETARY OF THE SENATE

17 SEP 12 AM 11:24

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): See attachment A

Travel date(s): August 14-17, 2017

Name of accompanying family member (if any): n/a

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$892.76	\$346.08 (including all taxes)	\$85.97 (including all tax, tip, and delivery fees)	\$8 Entry fee for fairgrounds (location of dinner and exhibits on 8/15). Fee did NOT provide access to recreational elements of State Fair.
<input checked="" type="checkbox"/> Actual Amount				

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	n/a	n/a	n/a	n/a
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

All meetings and tours facilitated a better understanding of US agriculture and the production and use of renewable fuels such as ethanol and biodiesel.

9/12/17  
(Date)

CHRIS ARMSTRONG  
(Printed name of traveler)

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/12/17  
(Date)

(Signature of Supervising Senator/Officer)

**ATTACHMENT A**

**Iowa Renewable Fuels Association**

National Biodiesel Foundation

Renewable Fuels Foundation

# Iowa Corn Growers Association

## Iowa Soybean Association

Iowa Biodiesel Board

Missouri Corn Growers Association

# North Dakota Ethanol Council

Renew Kansas

## Farm Credit Services of America

## Renewable Fuels Nebraska

## Kansas Soybean Association

Ames Chamber of Commerce

## Golden Grain Energy

Iowa Biotechnology Association

## Association Motor Club Marketing

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The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- Private Sponsor Certification - Page 1 of 4

**9. USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment of the trip.*

**- OR -**

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

**- OR -**

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

**10. USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

All sponsors have contributed to planning the Tour, and all sponsors will serve as hosts and/or presenters for different parts of the Tour.

Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See Attachment D

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

**See Attachment E**

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

**See Attachment F**

**16. Total Expenses for Each Participant:**

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="checked" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$800 (airfare and bus)	\$309	\$72	\$8 - Entry fee for fairgrounds (location of dinner and exhibits on 8/14). Fee does not provide access to recreational elements of Fair.

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves events that are arranged or organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Iowa is the heart of corn/soybean/renewable fuels production and research, thereby allowing the Tour  
to visit a wide range of informative locations in a timely manner.

19. Name and location of hotel or other lodging facility:

**See Attachment G**

20. Reason(s) for selecting hotel or other lodging facility:

**Reasonable price for the time of year and location in close proximity to Tour events.**

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

**See Attachment H.**

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

**All travel (air and bus) will be coach class.**

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Name of Organization: See Attachment 1

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**ATTACHMENT A**

**1. Sponsor(s) of the trip (please list all sponsors):**

**Iowa Renewable Fuels Association**

National Biodiesel Foundation

Renewable Fuels Foundation

Iowa Corn Growers Association

Iowa Soybean Association

Iowa Biodiesel Board

Missouri Corn Growers Association

## North Dakota Ethanol Council

Renew Kansas

## Farm Credit Services of America

## Renewable Fuels Nebraska

## Kansas Soybean Association

Ames Chamber of Commerce

## Golden Grain Energy

Iowa Biotechnology Association

## Association Motor Club Marketing

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## Attachment C

**5. Name and title of Senate invitees.**

Name	Title	Senate Office
Aaron Goldner	Energy LA	Sheldon Whitehouse RI
Aaron Suntag	Energy LA	Debbie Stabenow MI
Abby Tinsley	Energy LA	Bill Nelson FL
Adam Hechavarria	Energy LA	Todd Young IN
Adam Tarr	Energy LA	Bob Casey PA
Adam Zipkin	Energy LA	Cory Booker NJ
Adrian Deveny	Energy LA	Jeff Merkley OR
Adrienne Wojciechowski	Energy LA	Patrick Leahy VT
Alec Kennedy	Legislative Aide	Chuck Grassley (IA)
Ali Nouri	Legislative Assistant	Al Franken MN
Alison McGuire	Professional Staff	Committee on Budget
Allison Martin	Energy LA	Lamar Alexander TN
Amanda Tharpe	Energy LA	Mike Rounds SD
Ana Unruh Cohen	Energy LA	Edward Markey MA
Andrea Hechavarria	Energy LA	Joni Ernst IA
Andrew Brandt	Ag LA	Chuck Grassley (IA)
Andrew Healey	Legislative Assistant	Joni Ernst (IA)
Andrew Siracuse	Tax	John Cornyn
Andrew Terp	Energy LA	Todd Young IN
Andrew Vlasaty	Committee	Pat Roberts
Andrew Wallace	Legislative Director	Tom Udall
Andrew Williams	Ag LA	Dean Heller NV
Anna Yu	Energy LA	Richard Blumenthal CT
Anne Knapke	Energy LA	Amy Klobuchar MN
Anthony Sedillo	Legislative Assistant	Tom Udall NM
Artie Mandel	Tax	Maria Cantwell
Arun Revana	Legislative Assistant	Brian Schatz (HI)
Aubrey Vaughan	Energy LA	Rand Paul KY
Ausitn Smithson	Energy LA	Ted Cruz TX
Barb Mulkey	Energy LA	Rand Paul KY
Bart Massey	Tax	Mike Enzi WY
Becca Ward	Legislative Assistant	Jeff Merkley OR
Ben Reinke	Professional Staff	Committee on Energy
Benjamin Rhodeside	Energy LA	Tammy Duckworth IL
Bentley Johnson	Energy LA	Gary Peters MI
Beth Bell	Tax	Benjamin Cardin MD
Blaise Sheridan	Energy LA	Al Franken MN

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Bobby Andres	Committee	Ron Wyden
Brandon Elsner	Legislative Assistant	Roger Wicker MS
Brendon Plack	Legislative Director	John Thune (SD)
Brett Layson	Energy LA	Johnny Isakson GA
Brian Clifford	Professional Staff	Committee on Environment and Public Works
Brian Greer	Legislative Assistant	Chuck Schumer NY
Brian Hughes	Professional Staff	Committee on Energy
Brian Kennedy	Energy LA	Jeff Flake AZ
Brian Simonsen	Legislative Assistant	Joni Ernst (IA)
Brian Werner	Energy LA	Amy Klobuchar MN
Bruno Freitas	Energy LA	Elizabeth Warren MA
Candace Vahlsing	Energy LA	Michael Bennet CO
Casey Attebery	Legislative Assistant	Mike Crapo ID
Charles Cogar	Legislative Director	Tim Scott SC
Charlie Anderson	Tax	Micheal Bennet
Chase Kitchen	Energy LA	Joe Donnelly IN
Chester Carson	Committee	Lisa Murkowski
Chris Allen	Tax	Pat Roberts
Chris Conlin	Legislative Assistant	Chuck Grassley (IA)
Chris Gillott	Legislative Assistant	Bill Cassidy (LA)
Chris Prendergast	Tax	Tom Carper
Christopher Armstrong	Legislative Assistant	Committee on Finance
Chuck Podolak	Energy LA	Jeff Flake AZ
Cicely Batie	Legislative Assistant	Deb Fischer (NE)
Claire Borzner	Energy LA	Bob Casey PA
Clint Odom	Energy LA	Kamala Harris CA
Colleene Thomas	Energy LA	Tammy Baldwin WI
Connor Corcoran	Legislative Correspondent	Gary Peters MI
Conor McGrath	Energy LA	Jerry Moran KS
Corey Astill	Energy LA	Deb Fischer NE
Curtis Swager	Legislative Director	Cory Gardner CO
Dan Alpert	Senior Legislative Assistant	Martin Heinrich NM
Dan Gerig	Legislative Assistant	Steve Daines MT
Dan Hillenbrand	Legislative Assistant	Jim Inhofe OK
Daniel Green	Legislative Assistant	Matt Cartwright (PA)
Daniel Hale	Energy LA	David Perdue GA
Daniel McCarthy	Energy LA	Tammy Baldwin WI
Daniel Ulmer	Energy LA	Thad Cochran MS
Darin Guries	Legislative Assistant	Committee on Agriculture

Darren Parker	Deputy Legislative Director	Jim Risch ID
David Bennett	Energy LA	John McCain AZ
David Milstein	Legislative Assistant	Ted Cruz (TX)
David Weinberg	Legislative Assistant	Gary Peters MI
Dayne Cutrell	Energy LA	Richard Shelby AL
Derrick Morgan	Legislative Assistant	Ben Sasse NE
Devin Mogler	Legislative Assistant	Joni Ernst (IA)
Dixie Morrison	Legislative Assistant	Dianne Feinstein
Donald Pollard	Legislative Correspondent	Tim Kaine VA
Ed Cox	Energy LA	Orrin Hatch UT
Elizabeth Falcone	Energy LA	Mark Warner VA
Elizabeth Herman	Tax	Claire McCaskill
Ellen Beares	Energy LA	Roger Wicker MS
Emily Enderle	Legislative Assistant	Sheldon Whitehouse (RI)
Ephraim Froehlich	Legislative Assistant	Lisa Murkowski AK
Eric Deeble	Legislative Assistant	Kirsten Gillibrand NY
Eric Slee	Legislative Assistant	Pat Roberts (KS)
Erica Anhalt	Legislative Assistant	Jeanne Shaheen NH
Erik Elam	Legislative Assistant	Committee on Environment and Public Works Committee
Flin Hyre	Legislative Correspondent	Pat Roberts (KS)
Franz Wuerfmannsdobler	Energy LA	Chris Coons DE
Gideon Bragin	Tax	Sherrod Brown OH
Ginger Willson	Energy LA	Ben Sasse NE
Grant Cope	Senior Counsel	Committee on Environment and Public Works
Gray Maxwell	Energy LA	Benjamin Cardin MD
Greg Bringham	Legislative Assistant	Lisa Murkowski AK
Hamilton Bloom	Energy LA	Richard Shelby AL
Hannah Lockhart	Legislative Assistant	Mike Lee (UT)
Heath Hansen	Energy LA	Mike Lee UT
Henry Ring	Legislative Assistant	Jon Tester MT
Jackie Schmitz	Legislative Assistant	Bob Menendez NJ
Jake Springer	Legislative Assistant	Angus King (ME)
James Chang	Legislative Assistant	Brian Schatz HI
James Glueck	Legislative Assistant	Committee on Agriculture
James Moody	Legislative Assistant	Thad Cochran (MS)
James Williams	Tax	Orrin Hatch
Jan Brunner	Professional Staff Member	Committee on Energy and Natural Resources
Janelle DiLuccia	Energy LA	Jon Tester MT

Jared Henderson	Legislative Assistant	Heidi Heitkamp ND
Jasmine Hunt	Legislative Assistant	Richard Durbin (IL)
Jason Tuber	Legislative Assistant	Bob Menendez NJ
Jen Burks	Legislative Assistant	Mazie Hirono HI
Jennie Wright	Energy LA	James Inhofe OK
Jessica Clowser	Energy LA	Deb Fischer NE
Jessica-Phillips Tyson	Legislative Assistant	Lindsey Graham SC
Jimmy Harris	Energy LA	John Boozman AR
Joe Boddicker	Energy LA	Dean Heller NV
Joe Donoghue	Energy LA	John McCain AZ
Joe Flarida	Legislative Assistant	Committee on Science
Joe McGarvey	Energy LA	Mazie Hirono HI
Joe Schultz	Professional Staff	Committee on Agriculture
Joel Wellum	Energy LA	Ben Sasse NE
John Haley	Legislative Assistant	Bob Corker TN
John McDonald	Energy LA	Richard Burr NC
John Starkey	Legislative Assistant	Committee on Energy and Natural Resources
John Tanner	Legislative Assistant	Orrin Hatch (UT)
Jon Abdnor	Energy LA	John Thune SD
Jonathan Black	Energy LA	Tom Udall NM
Jonathan McCracken	Legislative Assistant	Sherrod Brown OH
Jordan Baugh	Energy LA	Kirsten Gillibrand NY
Jordan Wells	Legislative Assistant	Gary Peters MI
Joseph Mendelson	Legislative Assistant	Committee on Environment and Public Works
Joseph Shultz	Professional Staff	Committee on Agriculture
Josephine Eckert	Energy LA	Patty Murray WA
Judd Gardner	Legislative Assistant	Jerry Moran KS
Julia Bradley-Cook	Science Fellow	Ron Wyden OR
Justin Memmott	Professional Staff	Committee on Environment and Public Works
Kaitlynn Glover	Legislative Assistant	John Barrasso WY
Kate Wolgemuth	Legislative Assistant	Dan Sullivan AK
Katelyn Conner	Energy LA	Mitch McConnell KY
Katie Stoughton	Counsel	Lindsey Graham (SC)
Katie Thomas	Energy LA	Bernard Sanders VT
Kayla Dolan	Energy LA	Thom Tillis NC
Kayla McMurry	Legislative Assistant	Lamar Alexander TN
Keith Castaldo	Legislative Assistant	Kirsten Gillibrand (NY)
Kellie Donnelly	Legislative Assistant	Committee on Energy and Natural Resources



Ken Johnson	Energy LA	Mark Warner VA
Ken Reidy	Policy Director	Tammy Baldwin (WI)
Kevin Bailey	Professional Staff	Committee on Agriculture
Kevin Lefeber	Legislative Assistant	Richard Durbin
Kim Smaczniak	Counsel	Committee on Environment and Public Works
Kurt Kovarik	Legislative Assistant	Chuck Grassley (IA)
Kyle Varner	Policy Analyst	Committee on Agriculture
Laura Atcheson	Energy LA	John Cornyn TX
Laura Gillam	Legislative Assistant	Committee on Environment and Public Works
Lee Bobbitt	Legislative Assistant	Richard Burr NC
Liam Forsythe	Energy LA	Heidi Heitkamp ND
Lindsay Garcia	Energy LA	Lamar Alexander TN
Lisa Harst	Legislative Assistant	Tom Cotton (AR)
Livia Shmavonian	Tax	Bob Casey PA
Lucy Murfitt	Counsel	Committee on Energy and Natural Resources
Luke Holland	Energy LA	James Inhofe OK
Mae Stevens	Environment	Benjamin Cardin MD
Malcolm McGeary	Energy LA	Ron Wyden OR
Mandy Gunasekara	Majority Professional Staff	Committee on Environment and Public Works
Mark Warren	Tax	John Thune
Mary Cromley	Energy LA	Johnny Isakson GA
Mary Frances Repko	Dep. Staff Director	Committee on Environment and Public Works
Mary Martha Henson	Energy LA	Thad Cochran MS
Matt Erickson	Legislative Assistant	Committee on Agriculture
Matt Rimkunas	Energy LA	Lindsey Graham SC
Matt Van Kuiken	Legislative Assistant	Debbie Stabenow (MI)
Maureen Downes	Tax	Mark Warner
Meghan Thacker	Energy LA	Steve Daines MT
Melanie Steele	Energy LA	Jim Risch ID
Meris Petek	Energy LA	Ron Johnson WI
Michael Bednarczyk	Energy LA	Christopher Murphy CT
Michael Obeiter	Energy LA	Brian Schatz HI
Michael Pawlowski	Chief of Staff	Lisa Murkowski AK
Michelle Corio	Legislative Assistant	Mike Rounds (SD)
Monica McGuire	Tax	Johnny Isakson GA
Morgan Carter	Legislative Assistant	Richard Shelby AL
Morgan Gray	Environment	Edward Markey MA

Nabeel Alam	Energy LA	Tim Kaine VA
Natalie Burkhalter	Legislative Assistant	Rand Paul KY
Natalie Farr	Legislative Assistant	Cory Gardner CO
Natalie McIntyre	Energy LA	Mitch McConnell KY
Natasha Hickman	Tax	Richard Burr NC
Nathan Rider	Legislative Assistant	Chris Coons (DE)
Neil Chatterjee	Legislative Assistant	Mitch McConnell KY
Nichole Distefano	Energy LA	Claire McCaskill MO
Nick Barbash	Legislative Assistant	Tim Kaine VA
Nick Choate	Energy LA	Claire McCaskill MO
Nick Davis	Legislative Aide	Chuck Grassley (IA)
Nick Matiella	Legislative Assistant	John McCain AZ
Nick Sutter	Legislative Assistant	Committee on Energy and Natural Resources
Nick Wyatt	Tax Counsel	Committee on Finance
Olivia Kurtz	Legislative Assistant	Susan Collins (ME)
Pam Thiessen	Energy LA	Rob Portman OH
Pat Souders	Energy LA	Richard Durbin (IL)
Patrick Bailey	Chief Counsel	Committee on Homeland Security and Governmental Affairs
Patrick Bond	Energy LA	Claire McCaskill MO
Patrick Donovan	Energy LA	Michael Bennet CO
Patrick Lehman	Legislative Assistant	Ben Sasse NE
Patrick Orth	Energy LA	Rob Portman OH
Peter Stegner	Energy LA	Mike Crapo ID
Philip Newman	Energy LA	Cory Gardner CO
Pierce Wiegard	Energy LA	Dan Sullivan AK
PJ Waldrop	Energy LA	David Perdue GA
Radha Adhar	Energy LA	Tammy Duckworth
Randy Herndon	Tax	Patrick Toomey
Rebecca Higgins	Professional Staff	Committee on Environment and Public Works
Rob Skjonsberg	Energy LA	Mike Rounds SD
Robert Diznoff	Legislative Director	Jeanne Shaheen NH
Robert Sneed	Energy LA	Richard Burr NC
Rosalyn Brummette	Legislative Assistant	Committee on Agriculture
Ryan Abraham	Tax Counsel	Committee on Finance
Ryan Berger	Legislative Director	Joni Ernst (IA)
Ryan Bernstein	Legislative Assistant	John Hoeven ND
Ryan Donnelly	Legislative Correspondent	John Thune (SD)
Sam Beaver	Legislative Assistant	John Cornyn
Sarah Schenning	Energy LA	Chris Van Hollen MD





Zephranie Buetow	Legislative Assistant	Gary Peters MI
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**Renewable Fuels Nebraska:** brings together ethanol producers in Nebraska to help grow production and demand for ethanol, and supports the Tour to help improve biofuels policy and regulations.

**Kansas Soybean Association** serves as the voice and advocate for soybean-farmer-members, including expanding public awareness of the soybean markets, and supports the Tour because growing value-added markets like biofuels vital to their members' future.

**Ames Chamber of Commerce** strives to make Ames a better place to live, work, and do business by strengthening the economic vitality and the quality of life in the Ames community, and supports the Tour because a growing bioeconomy is central to the economic health of the Ames area.

**Golden Grain Energy** is a locally controlled business enterprise providing farmers and local investors with the chance to extract added value through ownership of an ethanol processing plant that can convert corn to higher value products, and supports the Tour to help improve biofuels policy and regulations.

**Iowa Biotechnology Association** seeks to promote the success and growth of biotech-based business in Iowa, ultimately securing our strong biotech economy while growing our business & increasing our influence nationally and around the globe, and supports the Tour to help improve biofuels policy and regulations.

**Association Motor Club Marketing** is on a mission to make the roadside a safer place when that unexpected happens. Given their wealth of customer data, AMCM endorses the use of renewable fuels and works to educate consumers about their benefits, and supports the Tour as an opportunity to educate policy-makers and regulators about the true operational benefits of biofuels.

**14. Briefly describe each sponsor's prior history of sponsoring congressional trips:**

**Iowa Biotechnology Association** has occasionally hosted congressional briefings, but this is their first Biofuels: Science and Sustainability Tour.



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**Iowa Renewable Fuels Association, Iowa Biodiesel Board, Renew Kansas, Renewable Fuels Nebraska, Iowa Biotechnology Association, and the North Dakota Ethanol Council** host educational programs for their members and the public.

**Renewable Fuels Foundation** develops ethanol curriculum and sponsors scholarships.

**Iowa Soybean Association and Kansas Soybean Association** organizes many activities to educate consumers and the public on soybean issues.

**Farm Credit Services of America** conducts a community involvement program, which provides funding and resources to a variety of organizations that support agricultural causes. The program is focused on making a positive difference in the communities they serve.

**Association Motor Club Marketing** participates in industry events and forums to discuss the safety, performance and reliability of using biofuels.



## ATTACHMENT G

**19. Name and location of hotel or other lodging facility:**

Aug. 14

Prairie Meadows Hotel

1 Prairie Meadows Drive

Altoona, IA 50009

Aug. 15

Historic Park Inn

7 West State Street

Mason City, IA 50401

Aug. 16

Gateway Hotel

2100 Green Hills Drive

Ames, IA 50014

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## ATTACHMENT H

**21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:**

The hotels for Tuesday and Wednesday night are at the government rate of \$91.

The hotel for Monday night is at the rate of \$127. It should be noted that we hold the Tour each year during the week of the Iowa State Fair. The Fair represents an unparalleled opportunity to view a number of renewable fuels and agricultural exhibits in one location and to discuss the latest trends, research and practices with industry experts and Iowa's highest elected officials. However, the Fair attracts a large number of visitors to the city and area hotels sell out and charge their highest rates of the year. In addition, between congressional staff, Administration participants, and a handful of sponsoring organization staff, the Tour requires a room block of 40+ rooms. The typical per diem rate listed for Des Moines does not take into account the Fair and, just as important, that securing a 40+ room block can be difficult with the typical hotels in Des Moines. IRFA searched extensively in the Des Moines area for an affordable room block on August 14th. The Prairie Meadows Hotel listed in Attachment G was the best deal we could find. While the rate is higher than normal due to the fair, we were only able to get this good of rate because we hold another event at the hotel each January so they were willing to give us a good deal (considering the fair).

The estimated food costs are below the government per diem.

Even with the challenges of the Monday night hotel due to the fair, our estimated combined lodging and meal expenses are below the government per diem for the duration of the Tour.

**25. I hereby *certify* that the information contained herein is true, complete, and correct.**  
**(You must include the completed signature block below for each travel sponsor.):**

E-mail Address: [mshaw@iowarfa.org](mailto:mshaw@iowarfa.org)

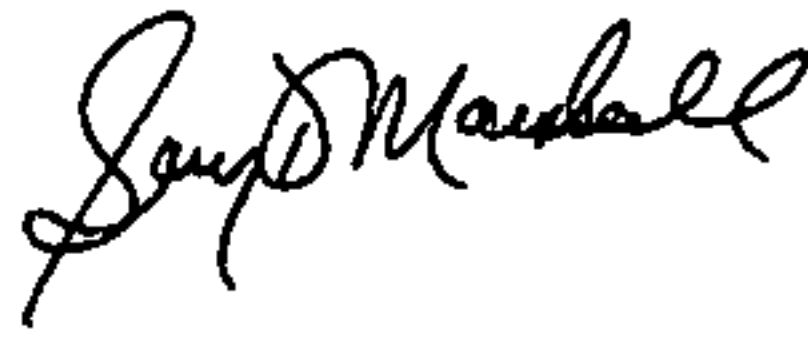
E-mail Address: [tverry@biodiesel.org](mailto:tverry@biodiesel.org)

E-mail Address: [rsather@aceethanol.com](mailto:rsather@aceethanol.com)

E-mail Address: [cfloss@iowacorn.org](mailto:cfloss@iowacorn.org)

E-mail Address: [cfloss@iowacorn.org](mailto:cfloss@iowacorn.org)





Signature of Travel Sponsor:

Name and Title: Gary Marshall, CEO

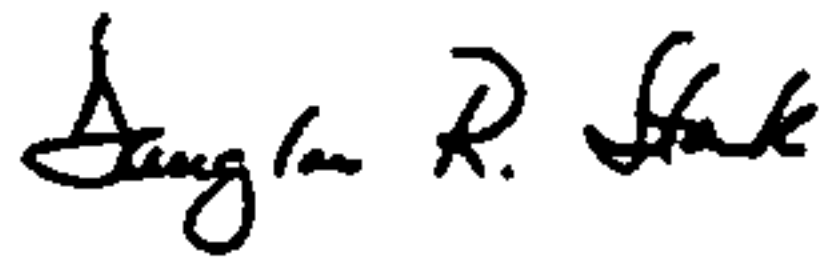
Organization: Missouri Corn Growers Assn.

Address: 3118 Emerald Lane, Jefferson City, MO 65109

Telephone Number: 800-827-4181

Fax Number: (573) 893-4612

E-mail Address: gmarshall@mocorn.org



Signature of Travel Sponsor:

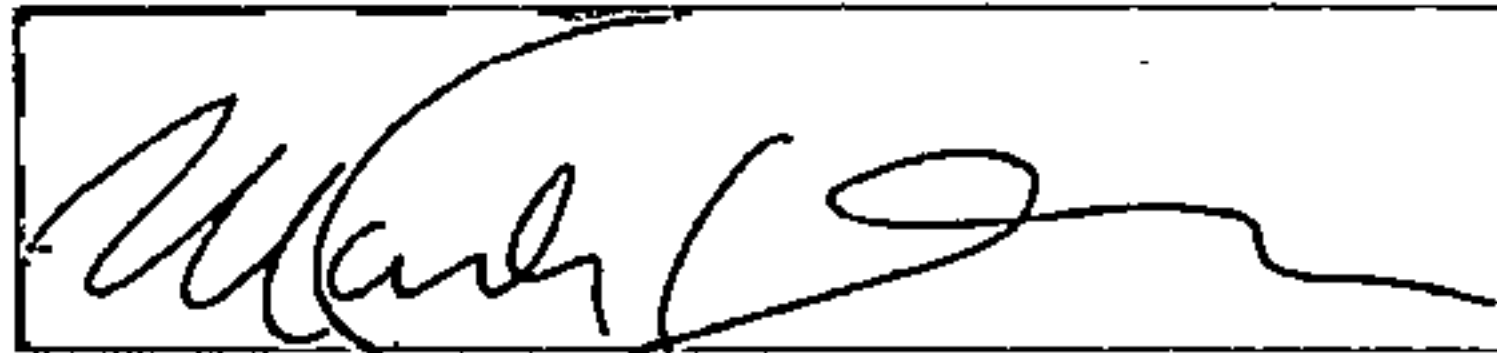
Name and Title: Doug Stark, CEO

Organization: Farm Credit Services of America

Address: 5015 South 118<sup>th</sup> Street, Omaha, NE 68137

Telephone Number: 800-884-3276

E-mail Address: doug.stark@fcsamerica.com



Signature of Travel Sponsor:

Name and Title: Mark Palmer, Executive Director

Organization: Renewable Fuels Nebraska

Address: 1701 K Street, Lincoln, NE 68508

Telephone Number: 202-297-2596

E-mail Address: mark.palmer@gmail.com



Signature of Travel Sponsor:

Name and Title: Kenlon Johannes, CEO

Organization: Kansas Soybean Association

Address: 1000 SW Red Oaks Place, Topeka, KS 66615

Telephone Number: 877-577-6923

E-mail Address: johannes@kansassoybeans.org

Chas. Jennings

E-mail Address: [dave@sovgrain.com](mailto:dave@sovgrain.com)

*H. Eugene Anderson*

**E-mail Address:** [ghammond@travelersmotorclub.com](mailto:ghammond@travelersmotorclub.com)

David L. Allen

E-mail Address: dan@ameschamber.com

John M. H.

E-mail Address: [joe@iowabio.org](mailto:joe@iowabio.org)

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8:00 am	Depart hotel
8:30 am	<b>Tour Monsanto Huxley Learning Center</b> 1551 IA-210, Huxley, Iowa <i>Topics: Interactive video tour covering – advances in seed technology, agronomic practices, and “big data” precision farming</i>
10:30 am	Depart
11:45 am	<b>Tour of April Hemmes Family Farm</b> 879 Mallard Ave, Hampton IA <i>Topics: April to discuss changes in farming, impact of biofuels/trade, future of ag</i>

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Lunch at with area farmers (paid for by Tour sponsors)

2:45 pm Depart

3:30 pm **Tour Golden Grain Energy** (ethanol plant)  
1822 43rd St SW, Mason City, IA  
*Topics: COO Chad Kuhlers to review production process, advancements in efficiency, and lead tour of plant.*

5:00 pm **Ethanol policy update** (same location, no break)  
*Topic: Myth Busters by Renewable Fuels Association Vice President Geoff Cooper*

5:45 pm Depart for dinner

Overnight Historic Park Inn  
15 W State St, Mason City, IA 50401

Country Inn and Suites  
4082 4th Street, S.W., Mason City, IA

### **Wednesday, Aug. 16**

8:30 am Depart hotel

9:00 am **Tour REG – Mason City** (biodiesel plant)  
4172 19th St SW, Mason City, IA  
*Topics: Plant manager Tyler Kerr to review production process, advancements in efficiency, and lead tour of plant.*

10:30 am **Biodiesel policy update** (same location, no break)  
*Topics: What's on the Horizon for Biodiesel by National Biodiesel Board Director of Public Affairs Rosemarie Calabro Tully*

11:00 am Depart

11:15 pm **Tour of Magellan Pipeline Company** (Clear Lake terminal)  
2810 Main Ave, Clear Lake, IA  
*Topics: Logistics and Blending by Magellan's Bruce Heine*

12:15 pm Depart (lunch on bus)

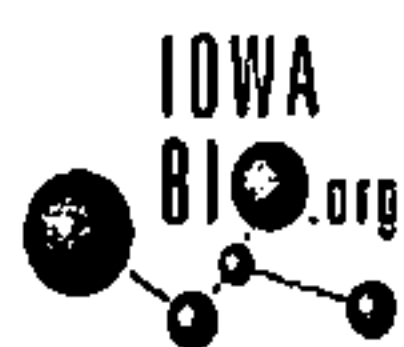
1:45 pm	<b>Tour of DuPont Cellulosic Nevada</b> (cellulosic ethanol plant/corn stover) 59219 W Lincoln Hwy, Nevada, IA <i>Topics: Update on plant operations and opportunities by DuPont Cellulosic Ethanol Commercial Leader Steven Ogle</i>
2:15 pm	Depart
2:30 pm	<b>Tour of Good and Quick Fueling Station</b> 519 Lincoln Hwy, Nevada, IA <i>Topics: Owner/operator Charlie Good will discuss why he offers various biofuels.</i>
3:00 pm	Depart
3:15 pm	<b>Tour Couser Cattle Company</b> 19568 620th Ave, Nevada, IA <i>Topics: Cattleman Bill Couser will discuss the use of biofuel coproducts in livestock feed rations.</i>
4:00 pm	<b>Congressional Staff Roundtable</b> (same location, no break) <i>Topics: IRFA's Monte Shaw moderates a roundtable where the latest policy updates on the RFS, tax and trade policy will be discussed.</i>
5:15 pm	<b>"Ag Cave" presentation</b> (same location, no break) <i>Topic: Bill Couser hosts the Tour attendees in his farmer version of a "man cave" inside a renovated century old barn. Bill will present an audio/video presentation on how farming has changed and what it means to rural America, focusing on the role biofuels has played.</i>
6:00 pm	Dinner with area famers/ranchers (paid for by Tour sponsors)
7:00 pm	Depart for hotel
Overnight	Ames/Gateway Hotel 2100 Green Hills Dr, Ames, IA

Thursday, Aug. 17

9:00 am	Depart hotel
9:30 am	<b>Tour Iowa State University Sorenson Research Farm</b> 2171 240th Street, Ames, IA 50014. <i>Topics: Miscanthus as dedicated energy crop by Dr. Emily Heaton, Associate Professor of Agronomy. Biochar by Professor David Laird</i>
10:30 am	depart

- 10:45 am     **Tour Iowa State University BioCentury Research Farm**  
1327 U Ave, Boone, Iowa  
*Topics: Tour of biochemical and thermochemical research facility by Biomass Processing Facility Manager Andy Suby*
- 12:00 pm     **Lunch and Learn** (same location, no break)  
*Topic 1: Economics of E85 Use by Dr. Sebastien Pouliot, Associate Professor of Economics*  
*Topic 2: Carbon Removal: Some Practical (and Less Practical) Approaches by Dr. Robert Brown, Bioeconomy Institute Director*
- 1:30 pm     **Tour Wrap-Up Presentation** (same location, no break)  
*Topic: IRFA's Monte Shaw will review the trip and answer questions.*
- 2:00 pm     Depart for Des Moines airport
- 4:00 pm     Depart back to DC. American Airlines flight 5498/2323 via Chicago

## 2017 Biofuels Tour Sponsors





## EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Christopher Armstrong

Employing Office/Committee: Senate Finance Committee

Private Sponsor(s) (list all): IA Renewable Fuels Assn, National Biodiesel Foundation, Renewable Fuels Foundation, IA Corn Growers Assn, IA Soybean Assn, IA Biodiesel Board, MO Corn Growers Assn, Renew Kansas, KS Soybean Assn, ND Ethanol Council, Renewable Fuels NE, Golden Grain Energy, Ames Chamber of Commerce, IA Biotechnology Assn, American Motor Club Marketing & Farm Credit Services of America

Travel date(s): August 14-17, 2017

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Des Moines, Huxley, Mason City, Clear Lake, Nevada and Ames (in Iowa)

Explain how this trip is specifically connected to the traveler's official or representational duties:

The Senate is currently considering policy matters that will impact the renewable fuels industry. As a ~~Senate~~ staffer who works on renewable energy issues, this tour will provide a hands-on, in-depth experience with state-of-the-art biofuels facilities, research facilities & farming operations that is not possible to achieve in Washington, DC. The Senate Finance Committee handles tax incentives related to renewable energy, and I advise Chairman Hatch on these issues.

Chief Oversight Counsel

C3A

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

7-13-17  
(Date)

(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Orrin Hatch hereby authorize Christopher Armstrong  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

7-13-17  
(Date)

(Signature of Supervising Senator/Officer)